



Chris Schroder
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September 11, 2023

To: All County Commissioners, Elected Officials, and County Employees

From: Felicity Johnson, Meeting Planner

RE: ACCO 2023 Fall Conference Registration Information
November 1st & 2nd, 2023

Dear Counties,

Please find attached the County Packet for the upcoming ACCO Fall Conference, which will be held November 1st & 2nd, 2023, at the Embassy Suites Hotel and Conference Center in Norman.

We have included a tentative agenda, however, be on the lookout for updates in the coming weeks. It is sure to be packed with speakers, meetings, vendor connections, fellowship, and so much more.

You can register online by visiting our webpage at www.okacco.com and clicking on the **purple** button labeled "**County Registration**". From there you can fill out your information and hit submit! Remember, this is just for the registration portion; you will still need to fax your completed hotel form to the appropriate hotel.

Commissioner: \$95.00
Elected Officials: \$95.00
County Employees: \$35.00
Commissioner Spouses/Guest: No Charge
County Employee Spouse/Guest: \$20.00 (at door)

Please note: All registrations after October 13, 2023, will be at the door where a \$25 late fee will be assessed.

Please make sure to register before the deadline. We hope to see you all there!

Questions? Call Felicity Johnson at (405) 516-5317 or you can email info@okacco.com

Thank You!

ACCO FALL CONFERENCE 2023

TENTATIVE AGENDA

Wednesday November 1st, 2023

6:30am	Exhibit Hall Early Set Up	OK "F- J"
7:30am	Registration Opens	East Lobby
7:30am	Exhibit Hall Opens	OK "F-J"
8:30am	ODOT CAB Meeting	Sooner A & B
9:30am	County Engineers Meeting	Boomer A & B
10:00am	ACCO Ladies	PDR-1

10:00am	Educational Session	Oklahoma "E"
	<u>Managing Overtime and Employees in the Public Sector</u>	
	<i>Jacob Crawford</i>	

11:30am Visit With Your Vendors
Lunch on Your Own

1:30pm	<u>General Session</u>	Oklahoma "E"
	Welcome ACCO President Commissioner Jim Rogers, Sequoyah Co.	
	Invocation	
	National Anthem	
	State Auditor Cindy Byrd	
	Senator Jack Stewart	
	ACCO Executive Board Elections	
	Chris Schroder ACCO Executive Director	

Following
General Session

District Meetings
ACCO District Elections: 2, 4, 6, 8
SIG/SIF District Elections: 3, 4, 6

District #1	Oklahoma "E"
District #2	Oklahoma "A"
District #3	University "A"
District #4	University "B"
District #5	Oklahoma "C"
District #6	Northpark
District #7	Noble
District #8	Oklahoma "B"

Wednesday November 1st, 2023

4:00pm	Registration Closes	
5:30pm	Exhibit Hall Closes	
5:45pm	Evening Meal	N. Conference Hallway
7:30pm	Clancy Davis Band	OK "A,B,C"

Thursday November 2nd, 2023

7:30am	Registration Opens	East Lobby
7:30am	Exhibit Hall Opens	OK "F-J"
7:30am	Visit with your Vendors	OK "F-J"
8:30am	ACCO Board Meeting	University "A"
8:30am	ACCO SIG/SIF Board Meeting	University "A"

10:00am	Educational Session	OK "A, B, C"
	<u>Proper Creation and Operation of Trust Jails</u>	
	<i>Speaker to be Announced</i>	

11:30am OCCEDB Board Meeting University "A"
11:30am Lunch on Your Own

2:00pm	Educational Session	OK "A, B, C"
	<u>County Road Issues</u>	
	<i>Randy Robinson, OCCEDB</i>	

3:00pm Exhibit Hall Closes/Teardown

3:00pm Registration Closes

4:30pm	Ho Ho Ho Bingo & Buffet	OK "E"
	<small>MUST BE PAID ATTENDEE TO BE ELIGIBLE TO WIN</small>	

Tentative Agenda May Be Subject To Change

**Registration Required For All
Conference Attendees**

**Namebadges must be presented for all
workshops, events, and meals**

NEW HOTEL POLICY
EFFECTIVE DATE: 11.6.23 FOR ALL FUTURE CONFERENCES

PLEASE READ CAREFULLY - EACH HOTEL WILL NOW HAVE DIFFERENT POLICIES

EMBASSY SUITES HOTEL AND CONFERENCE CENTER, NORMAN

PHONE: (405) 364-8040

- ** EMBASSY SUITES WILL CONTINUE TO ACCEPT PO'S FOR ROOM RESERVATIONS
- ** COUNTIES WITH P-CARD ACCESSIBILITY CAN BOOK ROOMS ONLINE
- ** A CREDIT CARD WILL BE REQUIRED ON ALL ROOMS FOR INCEDENTIALS
- ** ROOMS PAID BY PO'S ARE ON A NET 15 DAY PAYMENT
- **NO MORE THAN 2 ROOMS PER PERSON
- **CANCELLATIONS LESS THAN 48 HOURS OR NO SHOWS WILL BE CHARGED (1) NIGHT HOTEL COST BASED ON NEGOCIATED EVENT RATE.
- ** EARLY CHECK-OUTS WILL BE CHARGED (1) NIGHT HOTEL COST BASED ON THE CONFERENCE RATE.
- **FIRST NIGHT NO-SHOWS CANCELS ENTIRE RESERVATION
- **ALL ROOMS ARE FIRST COME / FIRST SERVE

HAMPTON INN SUITES, NORMAN

PHONE: (405) 310-3014

- ** HAMPTON INN ROOMS WILL CONTINUE TO BE BOOKED WITH PO'S OR P-CARDS
- **A CREDIT CARD WILL BE REQUIRED ON ALL ROOMS FOR INCEDENTIALS
- **CANCELLATION LESS THAN 24 HOURS OR NO SHOWS WILL BE CHARGED (1) NIGHT HOTEL COST BASED ON CONFERENCE RATE.
- ** THERE IS NO CHARGE FOR EARLY CHECKOUT
- ** ROOMS PAID BY PO'S ARE ON A NET 15 DAY PAYMENT
- **NO MORE THAN 2 ROOMS PER PERSON
- **FIRST NIGHT NO-SHOWS CANCELS ENTIRE RESERVATION
- **ALL ROOMS ARE FIRST COME / FIRST SERVE

HOLIDAY INN SUITES, NORMAN

(PO'S NO LONGER ACCEPTED)

PHONE: (405) 928-5300

- ****ROOMS CAN ONLY BE BOOKED WITH A CREDIT CARD OR P-CARD**
- **PO'S FOR THE HOLIDAY INN ARE NO LONGER ACCEPTED EFFECTIVE 1.1.24 (STARTING WHEN THE ACCO 2024 SPRING CONFERENCE BLOCK OPENS ON 11.6.23)
- **NO MORE THAN 2 ROOMS PER PERSON
- **CANCELLATIONS LESS THAN 48 HOURS OR NO SHOWS WILL BE CHARGED (1) NIGHT HOTEL COST BASED ON NEGOCIATED EVENT RATE.
- ** EARLY CHECK-OUTS WILL BE CHARGED (1) NIGHT HOTEL COST BASED ON THE CONFERENCE RATE.
- **FIRST NIGHT NO-SHOWS CANCELS ENTIRE RESERVATION
- **ALL ROOMS ARE FIRST COME / FIRST SERVE