

Does **Your Company** Do Business with Oklahoma Counties?

Are You Looking to **Expand Those Opportunities?**

Through ACCO's membership program, we offer you as a vendor a high contact, low cost approach for face to face opportunity for product, knowledge and demonstration.

Our membership levels are created to afford you an opportunity to meet our 231 elected Commissioners who serve as the executive board of every county within the State of Oklahoma. ACCO provides companies the chance of networking with our conferences throughout the year, along with constant efforts to upgrade and utilize electronic media for showcasing your company and products. Your involvement is essential in assisting our counties in product information and services, as well as serving as an advocate for infrastructure needs within the counties.

Enclosed you will find the renewal membership packet and advertisement options for calendar year 2021. Please take note of our deadline dates.

If you have any questions regarding membership, feel free to contact:

Felicity Johnson
Event/Meeting Planner
405-516-5317
info@okacco.com

Amanda Beadnell
Membership Coordinator
405-524-3200
info@okacco.com

The Association of
County Commissioners of
OKLAHOMA
Serving the 77 Counties of Oklahoma
— Since 1981 —

ACCO 2021 Membership Program

Corporate Affiliate Member: Dues are \$500.00 per year

- Company name listed in the ACCO Directory
- (4) Directories
- Additional directories at a reduced cost of \$20 each
- Receive ACCO newsletter 3 times a year
- Pre-conference attendee list
- Invitation & option to exhibit at all (3) annual conferences
- Listed on the ACCO website member directory

Executive Affiliate Member: Dues are \$1,500.00 per year

- Company name listed in the ACCO Directory
- (6) Directories
- Additional directories at a reduced cost of \$15 each
- Receive ACCO newsletter 3 times a year
- Invitation & option to exhibit at all (3) annual conferences
- Listed on the ACCO website member directory
- **1/4 page color ad in the directory
- **Conference notification and packet one week prior to Executive Members
- **Business card sized ad in our 3 pre-conference newsletters
- **Signage displayed at each conference signifying Corporate Member
- **Special advertising designation as an Executive Member on ACCO website
- **Mailing labels for commissioners (one time per year)
- **Post conference attendee list
- **Company promotion on ACCO's Facebook page

Select Affiliate Member: Dues are \$3,500.00 per year

- **10' booth and 2 registrations, guaranteed at all 3 ACCO conferences
- Company name listed in the ACCO Directory
- Full Page Ad in Directory
- (8) Directories
- Invitation & option to exhibit at all (3) annual conferences
- Listed on the ACCO website member directory
- Additional directories at a reduced cost of \$10 each
- Receive ACCO newsletter 3 times a year
- **First to receive conference packets
- **Double business card sized ad in our 3 pre-conference newsletters
- **Signage displayed at each conference signifying Select Membership
- **Special advertising as a Select Member on ACCO website homepage with a link to your company's website
- **Mailing labels for commissioners (3 times per year with conference packets)
- **Pre & Post conference attendee lists
- **Company logo placement in the conference agenda for all (3) conferences
- **Company promotion on ACCO's Facebook page

ACCO 2021 Membership Application

If paying by credit card, please visit our website at www.okacco.com and select the button that says "Member Pay" located on our home page. From there you can fill out your application, upload forms, and enter credit card information all in one place! Please note, due to printing deadlines, all participating vendors must have payments and ads in no later than **December 11, 2020**.

Note: You must sign and email or mail back the Code of Ethics and Exhibitor Release of Liability forms to ensure membership and participation in ACCO sponsored events.

Paying by check? Please fill out this application and mail with check and signed forms to the following:

ACCO, Attn: **Felicity Johnson**
 429 NE 50th Street 3rd Floor, Oklahoma City, OK 73105
 email: info@okacco.com

Corporate - \$500.00 Executive - \$1,500.00 Select - \$3,500.00

Company Name _____

Contact Name _____

Mailing Address _____

(This is the address that directories and conference packets will be mailed.)

City, State Zip _____

Phone _____ Toll Free _____

Fax _____ Website _____

Email Address _____

Email Address _____

(List all the emails you would like to receive important conference updates and vendor news. No limit on how many emails can be listed)

Type of Company _____

(ex: John Deere Equipment, Asphalt, Engineering, Banking, etc) Please limit to a few words.

Directory Information

List **EXACTLY** how you want your company information published in the directory.

Companies are limited to no more than (2) locations

Primary Location	
Address	_____
City, State, Zip	_____
Phone	_____
Fax	_____
Toll Free	_____
Website	_____

Secondary Location	
Address	_____
City, State, Zip	_____
Phone	_____
Fax	_____
Toll Free	_____
Website	_____

Additional Directory Pre - Order

Corporate - \$20/each Executive- \$15/each Select - \$10/each

Membership Cost \$ _____

Vendor Video Spotlight Package \$ _____

Number of Additional Directories _____ \$ _____

Advertising Total From Page 2 \$ _____

TOTAL \$ _____

ACCO 2021 Membership Application Advertising Options & Prices

Corporate Member

Directory Ads	
1/4 Page (4.5" x 1.625")	\$350.00
1/2 Page (4.5" x 3.5")	\$525.00
Full Page (4.5" x 7.5")	\$750.00
Newsletter Ads (Ads run 3 times per year in full color)	
Business Card (3.5" x 2")	\$200.00
Double Business Card (3.5" x 4")	\$400.00

Executive Member

Directory Ads	
1/4 Page (4.5" x 1.625")	Included
1/2 Page (4.5" x 3.5")	\$175.00
Full Page (4.5" x 7.5")	\$400.00
Newsletter Ads (Ads run 3 times per year in full color)	
Business Card (3.5" x 2")	Included
Double Business Card (3.5" x 4")	\$200.00

Select Member

Directory Ads	
Full Page (4.5" x 7.5")	Included
Newsletter Ads (Ads run 3 times per year in full color)	
Double Business Card (3.5" x 4")	Included

Vendor Video Spotlight

Digital Marketing Package	\$350.00
Includes:	
One Advertisement Video Posted on the ACCO Website, Linked on Facebook & ACCO App, One Text Notification and One Push Notification Per Video	
Option to Change the video once per year.	
Hyperlink to vendor direct email for customer inquiries	

Ads will need to be in high resolution (minimum 300 DPI); preferred formats are JPEG, PDF, PSD, AI, or EPS.
Ads must be submitted in the correct size and design, or they will be returned.

All ads need to be emailed to CJ Cook at ads@okacco.com.

Final ads for Directory and Newsletter Publications are due no later than December 11th, 2020. We are on a very strict printing schedule so all dues and ads will need to be submitted and paid in full to have guaranteed placement in the new ACCO directory.

If you have any questions regarding ad publication, feel free to contact CJ by email at cjc@okacco.com or phone at 405-516-5308.

DUE TO PRINTING DEADLINES, ALL PARTICIPATING VENDORS MUST HAVE PAYMENTS AND AD IN NO LATER THAN DECEMBER 11TH. VENDORS, PLEASE UNDERSTAND THIS IS AN ABSOLUTE DEADLINE. THANK YOU.

<input type="checkbox"/> Yes, we would like to advertise in the directory	\$ _____
<input type="checkbox"/> 1/4 page	
<input type="checkbox"/> 1/2 page	
<input type="checkbox"/> Full page	
<input type="checkbox"/> Yes, we would like to advertise in the newsletters	\$ _____
<input type="checkbox"/> Business Card	
<input type="checkbox"/> Double Business Card	

If paying by credit card, please visit our website at www.okacco.com and select the button that says "Member Pay" located on our home page. From there you can fill out your application, upload forms, and enter credit card information all in one place!

Paying by check? Please fill out this application and mail with your check to the following:

ACCO, Attn: Felicity Johnson
429 NE 50th Street 3rd Floor, Oklahoma City, OK 73105
email: info@okacco.com

2021 Membership Code of Ethics

This must be signed and returned to ensure membership and participation in ACCO sponsored events. You may email a signed Code of Ethics to info@okacco.com or mail to ACCO Attn: Felicity Johnson 429 N.E. 50th Street, Floor 3, Oklahoma City, OK 73105

ACCO is committed to making your Vendor Affiliate Membership a positive experience for you to communicate with the Commissioners and Elected Officials. You, as a Vendor Affiliate, agree to abide by the Code of Ethics as set forth. This Code of Ethical Conduct was created and designed to ensure all interactions between all parties generate successful relationships that benefit the following mentioned entities: The Association, Commissioners, Counties, Vendor Members, and ACCO Staff.

Positive:

- * We encourage everyone to treat each other with mutual respect
- * We welcome suggestions and ideas
- * Appreciation for the participation and sponsorships

Keep It Legal (Including but not limited to):

- * The Association does NOT allow any illegal activities

Consideration (Including but not limited to):

- * The Association will not tolerate disruptive behavior from anyone at an Association sponsored event
- * Inappropriate activities or language against others
- * Intentional acts of defacement, misconduct or misrepresentation

Responsibility (Including but not limited to):

- * You, as a Vendor Member, are liable and responsible for all persons employed and action on behalf of your company
- * Responsibility of actions by any person employed by that company be it verbal or physical will be liable; In the event action should need to take place to rectify the situation, the Association Executive Director will issue repercussions for behavior unbecoming or will discuss the offense with the Executive Board and then issue action in relation to the problem at hand.
- * We, the Association, reserve the right to remove any company for our Vendor membership due to undesirable actions or behavior as a company or as a result of anyone of present employment by your company at the time of an incident.
- * We, the Association, also reserve the right to request a conference with Executives or Owners from any vendor member company to discuss issues that are a direct result of negative behavior, conduct or incidents from a vendor affiliate employee's actions.

Signature of Representative: _____ Date: _____

Printed Name: _____ Company: _____

2021 Exhibitor Release of Liability Form and Outside Equipment Indemnity and Hold Harmless Agreement

Must be signed and returned to participate in 2021 ACCO Conferences

**You may email signed form to info@okacco.com or mail to ACCO Attn: Felicity Johnson
429 N.E. 50th Street, Floor 3, Oklahoma City, OK 73105**

_____ (herein "exhibitor")

Company name

Shall be fully responsible to pay for any and all damages to property owned by the Embassy Suites (herein "hotel"), its owners or managers which results from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless the Hotel and each of its respective affiliates and their officers, directors, partners, agents, members, managers and employees (collectively, the "Hotel indemnified parties") from and against any and all demands, claims damages to persons or property, losses and liabilities, including responsible attorneys' fees (collectively "Claims") arising out of or caused by the Exhibitors or its members: agent's, employees, independents contractors negligence in connection with use of Hotel property, except to the extent and percentage attributable to the negligence of the Hotel indemnified parties.

Exhibitor's liability shall include all losses, costs, damages or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of Exhibitor's occupancy and/or use of the exhibition premises, the Hotel or any part thereof. The Exhibitor understand that the Hotel does not maintain insurance covering the Exhibitor's property and that it is the sole responsibility of the Exhibitor to obtain such insurance.

The Vendor agrees that it will fully indemnify, hold harmless and defend the Association of County Commissioners of Oklahoma ("ACCO") and its insurer, from any and all liability for claims (including contribution or indemnification claims) and/or lawsuits by anyone resulting from or relating to the Vendor's delivery, demonstration and/or use (in any manner) of road equipment, tractors, graders, semis, trailers, etc. (i.e., any type of equipment the Vendor can possibly bring to an ACCO conference) at any ACCO conference. This indemnity and hold harmless agreement includes claims of any type, including claims for bodily injury and property damage. Simply stated, the Vendor is solely responsible for any damage and/or claims that arise from its use of equipment (of any kind) at any ACCO conference

Company Representative _____

Print

Signature

Company _____ Date _____